



# **NAGALAND UNIVERSITY**

*(A Central University Estd. By the Act of Parliament No.35 of 1989)*

**Headquarters : Lumami - 798627**

## **TERMS AND CONDITIONS**

1. The duration of the contract will be initially for 1 year which is subject to review / renewal but not exceeding 3 years.
2. An agreement on a Non-judicial paper of ₹ 100/- is to be entered in the prescribed proforma at the time of allotment.
3. Room / Door-to-door services should be provided within the campus.
4. Cleanliness and hygienic preparation should be provided.
5. Firm should provide uniform to the canteen staff.
6. Surprise checking shall be done by the authorities from time to time.
7. No items to be sold beyond the printed price (MRP).
8. Any loss of property and/or damage will be at the risk and cost of the firm. Moreover, University will not be held responsible for the items lost/damaged belonging to the firm.
9. Services should be provided on every working day of the University and should be available till the office closes.
10. In the event of the firm deciding to close the contract, 2 months (60 days) prior notice must be given to the authority.
11. Cleanliness of the surroundings and aesthetic arrangements should be responsibility of the firm.
12. The rates quoted shall be valid for 1 (one) year. The approved rates may not change without prior approval of the University.
13. The vendors are expected to provide quality service to the University by engaging trained professional in catering services.
14. Selected firm(s) shall deposit a security of ₹ 10,000/- ( Rupees Ten thousand) only which will be refundable after settling all dues.
15. The Rent will be fixed by a Committee which should be paid on or before 10<sup>th</sup> of the subsequent month.
16. The licensee should not sub-let the premises to any other person/parties under any circumstances.
17. The University reserves the right to terminate the agreement unilaterally in case of unsatisfactory services or if rules and regulations are violated, subject to issue of 1 (one) month notice to the effect.

### **NOTE:**

The selected firm:

- i. Must be capable of delivering special orders for special occasions like VVIPs visit, meetings, conference, workshop etc with prior information by the University.
- ii. Intoxicating items such as pan, cigarettes etc is discouraged.

***NOTE: Offers not agreeing with the above terms are liable for rejection.***